

Minutes of AGM 2022-2023

Date: 18th October 2023 – 7.00pm

Present: Stuart Ashcroft*, Odete Bell, Liz Bowyer; Mark Bowyer; Andy Cavan; Paul Eastwood*, Hilary Fenton; Bill Halkett, * John Hodge*, Harry Jackson; Lynne Selkirk, Richard Selkirk, Alex Ward; Gary Ward

Apologies: Ian Bell, John Cooper, Sheila Cooper, Nicole Eastwood, Joan Halkett; Jo Ward

Note: * denotes an Officer of the HCA.

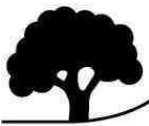
Hilldale Parish Council: Ian Bell

WLBC:

Date of next AGM: **TBA**

General

Item	Content
1.	Apologies – see above.
2.	Previous minutes: Minutes Oct 2022 AGM were accepted: Proposed by Gary Ward; Seconded: Richard Selkirk
3.	Chair's Report: John Hodge presented a report covering the activities of the year - attached. The highlights of the year were: <ul style="list-style-type: none"> a. Spanish evening – sold out and very enjoyable. b. The Hilldale Coronation Fair – very well attended and the new attractions were well received. c. Village BBQ – a thank you to the residents for their support throughout the year. d. The HCA's communications channels have helped to promote our activities.
4.	Treasurer's Report: Bill Halkett presented the Treasurer's Report with financial statement –attached. <ul style="list-style-type: none"> a. Bank balance on 31 August 23: £3913.96 which included an unspent grant of £1,960. b. Grants play an important part of HCA's finances and that grants had been provided by: <ul style="list-style-type: none"> i. Lottery Fund: £1,860 towards the costs of running the Fair, ii. Lancashire County Council, Local member grant: £300 towards the Fair. iii. Hilldale Parish Council: £500 towards the costs of running the Fair. ii. LCC Older Peoples grant: £350 towards Coffee morning expenses iii. Tesco: £500 towards the general costs of running village-oriented events. c. The financial statement is attached to these minutes.
5.	Resignation of the Officers and committee In accordance with the HCA's Constitution, the existing Hilldale Community Association Officers and committee resigned.
6.	Election of the Officers: The following were elected for 2023/2024 Chair:- John Hodge (Proposed by Bill Halkett ; Seconded by Gary Ward) Vice Chair:- Sheila Cooper [in absentia] (Proposed by John Hodge; Seconded by Paul Eastwood) Secretary:- Bill Halkett (Proposed by Gary Ward; Seconded by John Hodge) Treasurer:- Mark Bowyer (Proposed by Bill Halkett; Seconded by Odete Bell)
7.	Election of the General Committee members: It was noted that all residents of Hilldale are automatically members of the Community Association and are eligible to attend all meetings and be considered as members of the Committee.



9.

Open forum

1. Gary Ward, on behalf of the village, presented Hilary Fenton and Harry Jackson with a bottle of wine to thank them for keeping the flower tubs beautifully stocked and maintained.
2. Gary Ward, on behalf of the Parish Council, thanked the HCA for its many activities and the Fair.
3. Bill Halkett asked for a volunteer to distribute newsletters on Bannister Lane. Andy Cavan volunteered.
4. John Hodge reminded everyone about the Portuguese evening for which he currently has 25 requests for tickets. It was agreed that any number above 30 would be sufficient to go ahead.
5. John Hodge reminded everyone about the litter pick on 28th October from 9:30 to 10:30 when the litter pickers will be rewarded with a hot drink and cake. Bill Halkett volunteered to ask WLBC for more bags. Liz Bowyer said that she regularly picks up litter from the Quarry area and will help on the 28th.
6. Bill Halkett said that the Jazz duo who were part of the planned 'Jazz 'n' Gin' evening in March 2020 had offered to play for another event in 2024. Gary Ward reminded us that the take up for that evening had been very limited. It was agreed to issue an Expressions of Interest invitation. There are links to the duo on the web for anyone who wants to hear their music before deciding to book or not.
<https://www.youtube.com/channel/UChmc1giUWi1VSDnkFsOleeQ>
7. John Hodge asked for help for the Santa Sleigh ride on 13 Dec, starting at 5:30pm and lasting 3 hours. Proceeds to be split between HCA and Parbold CA.
8. John Hodge stated that the current Constitution doesn't reflect the HCA's roles and activities in the Village and has to be revised. He asked for volunteers to help draft a new version. Lynne Selkirk and Gary Ward will join John in a sub-group.
9. Meeting closed at 8:10pm.

Hilldale Community Association Chair`s Report 2022- 2023

As someone new to Hilldale from May 2022, I have enjoyed my year as Chair. I would like to thank long serving members of Hilldale Community Association (HCA) for their tremendous support and to residents in general for making me feel welcome. I feel we have continued to promote a community spirit by bringing the people of Hilldale together to benefit all who are keen to get involved.

Partnership working has again been a key element of our success and thanks to Hilldale Parish Council, West Lancashire Borough Council, Lancashire County Council. Parbold Community Association and Parbold Evangelical Church.

Thanks to both the organisers and attendees at the regular coffee mornings which provide an opportunity for people to regularly meet up and chat.

In November 2022, HCA had a very successful sold-out Spanish Evening through collaborative working with Pepe & Luis, our very own Hilldale based business who provided wonderful paella. HCA volunteers also provided excellent tapas and good wine that resulted in a village hall full of happy people. Thank you to all involved in making it a special event.

In May 2023, we saw the return of the Hilldale Fair after a pandemic related absence since the last Fair in 2019. The 2023 return was linked to King Charles III Coronation. The Fair was on a specially designated Bank Holiday Monday, that allowed people an opportunity to watch the Coronation on the Saturday and celebrate the Coronation on the Monday. Highlights for 2023 included Honk Lancashire Youth Street Band, Wigan Warriors touch rugby tasters, a fun dog show, Mucky Mountain Morris Dancers. Tremendous thanks to all who supported the event.

In September we saw the return of the HCA Village BBQ which gave us all an opportunity to thank all those who have supported HCA throughout the year. Later in the month, we worked in partnership with Parbold Community Association to help us raise funds for HCA at the Parbold Sunday Market.

Throughout the year we have continued the delivery of our seasonal newsletters delivered by a dedicated team of volunteers which for 2022-2023 has widened to include Flourish & Archive. Also, throughout the year we have led the increased presence of our Hilldale Village Group Facebook page. Again, to help widen engagement we created a Hilldale What`s App group.

Wishing you all the best for the forthcoming year.

John Hodge

Chair

Treasurer's Report

We had a pretty good year with grant awards and general activities.

We started with £3,913 in the bank and closed with £3,680. However, included in the accounts is a total of £680 for items which we will use again.

HIGHLIGHTS

1. We managed to open a new bank account with RBS which provides on-line banking which makes operating the account a lot easier.
2. We also invested in 2 Zettle card readers, and these have paid for themselves already.
3. Our biggest single outgoing was providing the new stage curtains for the Village Hall, £2,120. We had previously – in FY 2012 – 22 - obtained a grant for £1,960 towards the cost.
4. Events:
 - a. Parbold market - Sept 22 - yielded about £280 net.
 - b. The very successful Spanish Evening - Nov 22 – yielded about £150; the raffle contributed £100.
 - c. The Coronation Fair – 8 May - was the big earner. We had grants from Lottery (£1,860) and from our LCC councillor (£300). Taking everything into account, the net was £2,800.
5. Grants / donations:
 - a. Lottery - £1,860 - Fair
 - b. LCC Local member - £300 – Fair
 - c. Hilldale Parish Council - £500 - Community award.
 - d. LCC Older Peoples' Champion - £350 – coffee morning costs
 - e. Tesco - £500 – general running costs

GENERAL:

1. Under current Charity Commission rules, our income is below the threshold for audited accounts. We are allowed to submit a listing similar to the one which has been circulated.

Financial Statement 2022- 23

Hilldale Community Association - Financial statement for 2022 - 2023						
Date	Type of p'ment	Payee / Payer	Item	DEBIT	CREDIT	BALANCE
01-Sep-22			BALANCE C/F			3,913.96
20-Sep-22	CHQ 0436	W A Halkett	Printer costs - Autumn newsletter	75.00		3,838.96
22-Sep-22	0437	Abacus StageTech	Curtains for Village Hall	2,120.00		1,718.96
28-Sep-22	credit		Parbold market gross receipts		501.40	2,220.36
29-Sep-22	credit	RBS	Interest		1.09	2,221.45
30-Sep-22	CHQ 0442	Bill Halkett	Expenses Parbold market - £72.95 General - £21.98	94.93		2,126.52
05-Oct-22	credit	I Bell	Spanish even'g tickets		100.00	2,226.52
06-Oct-22	credit	J Hodge	Spanish even'g tickets		50.00	2,276.52
06-Oct-22	0441	Gary Ward	Expenses Parbold market	90.02		2,186.50
10-Oct-22	credit	J Cavan	Spanish even'g tickets		50.00	2,236.50
10-Oct-22	credit	W Halkett	Spanish even'g tickets		50.00	2,286.50
10-Oct-22	credit	H Orme	Spanish even'g tickets		50.00	2,336.50
10-Oct-22	credit	M Singleton	Spanish even'g tickets		100.00	2,436.50
11-Oct-22	credit	J Smith	Spanish even'g tickets		50.00	2,486.50
11-Oct-22	credit	S Dundas	Spanish even'g tickets		50.00	2,536.50
11-Oct-22	credit	S Ashcroft	Spanish even'g tickets		25.00	2,561.50
13-Oct-22	CHQ 0438	Sandra Gallagher	Refund - for stall for cancelled Fair 2020	15.00		2,546.50
18-Oct-22	CHQ 0443	Hilldale PC	hire of village hall - Sept coffee morning	25.00		2,521.50
19-Oct-22	credit	H Fenton	Spanish even'g tickets		50.00	2,571.50
19-Oct-22	credit	S Ashcroft	Spanish even'g tickets		25.00	2,596.50
20-Oct-22	credit	B & Stokes	Spanish even'g tickets		50.00	2,646.50
24-Oct-22	credit	M Hailwood	Spanish even'g tickets		50.00	2,696.50
27-Oct-22	CHQ 0440	Carole Carney	Refund - for stall for cancelled Fair 2020	15.00		2,681.50
28-Oct-22	credit	P & N Eastwood	Spanish even'g tickets		50.00	2,731.50
01-Nov-22	0439	Esther Dobson	Refund - for stall for cancelled Fair 2020	15.00		2,716.50
01-Nov-22	credit	G & L Southern	Spanish even'g tickets		75.00	2,791.50
	credit	May Blake	Spanish even'g tickets		25.00	2,816.50
02-Nov-22	credit	J Ward	Spanish even'g tickets		100.00	2,916.50
07-Nov-22	CHQ 0444	Gary Ward	AGM 2022 expenses	101.05		2,815.45
16-Nov-22	CHQ 0445	Hilldale PC	AGM & Oct coffee morning hall rent	55.00		2,760.45
16-Nov-22	CHQ 0446	Gary Ward	Spanish evening expenses	220.92		2,539.53
18-Nov-22	credit	Bill Halkett	Spanish evening income		103.00	2,642.53
21-Nov-22	CHQ 0449	Pepe & Luis	Spanish evening cost 1	400.00		2,242.53
21-Nov-22	CHQ 0450	Pepe & Luis	Spanish evening cost 2	208.00		2,034.53
06-Dec-22	CHQ 0447	Bill Halkett	Spanish evening expenses	27.24		2,007.29
06-Dec-22	CHQ 0451	W Halkett	Newsletter printing - £75 Xmas lights - battery cases - £30.97 Batteries - £31.74	137.71		1,869.58
29-Dec-22	CHQ 0453	Hilldale pc	Hall rent - Spanish evening - £45 Hall rent - Nov coffee morning - £25	70.00		1,799.58
29-Dec-22	credit	interest			3.25	1,802.83
05-Jan-23	credit	interest	account closure		0.81	1,803.64
05-Jan-23			Transfer to new RBS account			1,803.64
13-Feb-23	credit	Farmers Arms	Advert		75.00	1,878.64
22-Feb-23	credit	Ester dobson	Fair stall		15.00	1,893.64
22-Feb-23	credit	Sandra Gallagher	Fair stall		15.00	1,908.64
22-Feb-23	credit	Carol Corney	Fair stall		15.00	1,923.64
22-Feb-23	debit card	Rufford Printing	Fair flyer	70.00		1,853.64
23-Feb-23	DPC	Laurence Davis	HCA lights	40.00		1,813.64
01-Mar-23	credit	Premium Woodcrafts	Fair stall		15.00	1,828.64
02-Mar-23	credit	W Lancs Chauffeurs	Fair stall		25.00	1,853.64
06-Mar-23	credit	Jane Bowden	Fair stall		15.00	1,868.64
07-Mar-23	DPC	Hilldale Parish Council	Coffee morning payments - Jand & Feb	50.00		1,818.64
08-Mar-23	credit	Adam Laurie	Fair stall		15.00	1,833.64
13-Mar-23	credit	Beast Feasts	Fair stall		15.00	1,848.64
14-Mar-23	credit	Sara Fielding	Fair stall		15.00	1,863.64
16-Mar-23	credit	0003	Fair stall		30.00	1,893.64
20-Mar-23	credit	Wilton house Farm	Fair stall		15.00	1,908.64
21-Mar-23	DPC	Sheila Cooper	Fair expenses - table cloths	59.15		1,849.49
21-Mar-23	credit	Lancs CC	Grant - Fair		300.00	2,149.49
30-Mar-23	DPC	A & K Events	Fair - coconuts	18.00		2,131.49
31-Mar-23	credit	Lottery grant	Grant - Fair costs		1,860.00	3,991.49
31-Mar-23	credit	U3A	Fair stall		10.00	4,001.49

03-Apr-23	credit	Susan Morley	Fair Stall		15.00	4,016.49
04-Apr-23	PoS	Rufford printing	Fair newsletter	125.00		3,891.49
11-Apr-23	credit	Guide Dogs	Fair stall		10.00	3,901.49
11-Apr-23	credit	Amazon credit	repayment tokens		18.99	3,920.48
11-Apr-23	DPC	Odete Bell	Fair tombola prizes	63.12		3,857.36
11-Apr-23	PoS	Flags & Flagpoles	Fair bunting	139.20		3,718.16
11-Apr-23	PoS	Elite Ind	Fair hi-vis vests	86.15		3,632.01
11-Apr-23	PoS	Amazon	Fair port PA, tokens and A4 lamin'n pouches	80.97		3,551.04
11-Apr-23	PoS	Amazon	Fair tokens, No. 8 Stickers	21.47		3,529.57
12-Apr-23	PoS	Banner World	Fair banners	121.08		3,408.49
18-Apr-23	PoS	Amazon	Fair No 8 stickers, general number stickers	12.61		3,395.88
18-Apr-23	PoS	Banner World	Fair banners	82.20		3,313.68
21-Apr-23	PoS	iZettle	2nd card reader	70.80		3,242.88
24-Apr-23	credit	Amazon	repayment		5.00	3,247.88
24-Apr-23	DPC	Sheila Cooper	Fair expenses, fabric, wine for tombola	102.06		3,145.82
24-Apr-23	DPC	Paul Eastwood	Fair expenses, plates etc	70.00		3,075.82
21-Apr-23	PoS	Sturdy Print	Dog show posters	7.50		3,068.32
27-Apr-23	DPC	Sheila Cooper	Sheila Cooper, chip fryer	24.99		3,043.33
28-Apr-23	PoS	Amazon	chip cones	41.85		3,001.48
03-May-23	PoS	Bounce a Lot	Bouncy castles & generator	235.00		2,766.48
03-May-23	PoS	Post Office	Float for Fair	180.00		2,586.48
04-May-23	DPC	W Halkett	Float for Fair	500.00		2,086.48
04-May-23	DPC	Greenwood Moreland	insurance	167.74		1,918.74
04-May-23	PoS	Amazon	Phones for Zettle readers	181.49		1,737.25
05-May-23	PoS	Amazon	2 gazebos & pegs	200.66		1,536.59
09-May-23	PoS	Taylotts Farm shop	Fair food	230.53		1,306.06
09-May-23	PoS	Iceland	Fair food	25.15		1,280.91
09-May-23	PoS	Costco	Fair food	221.51		1,059.40
09-May-23	PoS	Iceland	Fair food	11.75		1,047.65
09-May-23	PoS	Tesco	Fair food	20.90		1,026.75
09-May-23	PoS	B&M	Fair food	16.77		1,009.98
09-May-23	PoS	Aldi	Fair food	16.90		993.08
10-May-23	DPC	Sarah Eddon	Fair - Photography	100.00		893.08
10-May-23	PoS	DIY shop	Storage boxes	21.98		871.10
11-May-23	DPC	Honk streetband	Fair - Music	200.00		671.10
11-May-23	DPC	Wigan Warriors	Fair - Touch Rugby	150.00		521.10
11-May-23	TLR	HCA	Fair - cash all sources		2,627.10	3,148.20
11-May-23	BAC	Paypal - Zettle	Fair - credit card payments		95.28	3,243.48
01-May-23	credit	J & V Glover	Fair stall		10.00	3,253.48
11-May-23	BAC	Bell - Zettle	Fair - Cr card payments via O Bell's account		60.92	3,314.40
15-May-23	BAC	J Hodge expenses	Fair expenses	104.52		3,209.88
15-May-23	BAC	Mucky mountain dancers	Fair Morris dancers	150.00		3,059.88
24-May-23	credit	Hilldale Parish Council	Donation		318.00	3,377.88
25-May-23	BAC	Sheila Cooper expenses	May Blake present	58.12		3,319.76
31-May-23	PoS	Krystal domain renewal	HCA domain renewal	14.39		3,305.37
05-Jun-23	dpc	St Johns Ambulance	Fair - First aid support	126.72		3,178.65
22-Jun-23	PoS	Allspares	freezer for Hall, test payment		0.99	3,179.64
22-Jun-23	PoS	Allspares	freezer for Hall, final payment	179.99		2,999.65
23-Jun-23	BAC	Lancs CC	Older People grant		350.00	3,349.65
28-Jun-23	BAC	zettle	coffee morning - 24 June		17.69	3,367.34
04-Jul-23	PoS	Rufford Printing	Summer newsletter	75.00		3,292.34
05-Jul-23	BAC	Hilldale Parish Council	Hall rent, June	27.00		3,265.34
05-Jul-23	BAC	W Halkett expenses	Paper cups - £19.98 White sugar sachets - £7.98 Eyelet punch kit - £10.99	38.95		3,226.39
06-Jul-23	PoS	Amazon	Litter pickers	24.99		3,201.40
02-Aug-23	BAC	paypal - zettle	credit card coffee morning payment		5.89	3,207.29
14-Aug-23	BAC	Hilldale Parish Council	Hall rent, July	27.00		3,180.29
29-Aug-23	credit	Groundworks	Tesco grant		500.00	3,680.29
			BALANCE AS A 31 Aug 2023			3,680.29
			Total income		8,029.41	
			Total expenditure	8,263.08		
			Unspent commitments	0.00		
			Net balance			3,680.29